



## BROADWATER DISTRICT

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### DUTY STATEMENT

<b>TITLE OF POSITION</b>	District Leader (Adult Training and Development)
<b>PERSON TO WHOM RESPONSIBLE</b>	District Commissioner Assistant Region Commissioner (Adult Training & Development)
<b>PERSONNEL FOR WHOM RESPONSIBLE</b>	Leaders, Adult Members & Youth Program Supporters

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<b>FUNCTIONS</b>	<ol style="list-style-type: none"><li>1. To advise the District Commissioner on all matters affecting Adult Leader training and development.</li><li>2. To provide leadership and motivation to the District Team.</li><li>3. To ensure the development and implementation of the National Training Scheme in the District.</li><li>4. To carry out functions delegated by and in support of the District Commissioner.</li></ol>
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<b>DUTIES</b>	<ol style="list-style-type: none"><li>1. To ensure the National Adult Leader Training program is delivered effectively and efficiently within the District.</li><li>2. To examine and advise on training needs of Leaders, at all levels throughout the District, meet those needs, and to keep the District Commissioner advised on the same.</li><li>3. To keep up to date with all methods of training in the Scout Movement both in Australia and overseas and in the community generally.</li><li>4. To support and be conversant with the current philosophies, policies and award schemes of the Joey Scout, Cub Scout, Scout, Venturer Scout and Rover Scout Sections.</li><li>5. To keep abreast with all developments within the sphere of Leader training in other Branches of the Scout Association of Australia.</li><li>6. To provide enthusiastic and energetic leadership to the District Team and to hold regular meetings of members of the Training Team, geographically placed to attend such meetings.</li></ol>
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7. To arrange annually, a conference of members of the District Team for the purpose of presenting current training policy; the exchange of ideas, receiving additional training as a Trainer, and to cement the “team” approach to Leader training.
  8. To advise the District Commissioners on all Adult Leader training matters.
  9. Disseminate the Branch Training Calendar and provide promotion for courses, thus ensuring maximum participation by those eligible to attend.
  10. To attend monthly meetings with the District Commissioner.
  11. Any other duties requested by and in support of the District Commissioner.
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### CRITERIA

1. Relevant experience in on-demand training packages.
2. Experience in delivering training to adult participants.
3. Sound knowledge of quality training and assessment processes.
4. Strong communicator (verbal and written) with the ability to use electronic communication means.
5. Hold a Leader of Adults wood badge or be prepared to complete Leader of Adults training within 12 months of appointment.